

## Pre-Conference: Quick Base Fundamental Training Monday, June 4, 2018 | JW Marriott Austin

Are you new to Quick Base or have new builders you want to get up and running? Then this training is for you!

This course is designed for app builders looking to develop a better understanding of core Quick Base features and functionality. You will gain a Quick Base foundation by learning best practices to effectively plan and build an app. Space is limited, so [register today](#) to save your seat! **Cost:** \$299 with EMPOWER2018 Registration, \$350 without. Meals are included.

<b>8:00 a.m. - 9:00 a.m.</b>	Breakfast
<b>9:00 a.m. - 10:30 a.m.</b>	Session 1 – Set Your App Up For Success: Planning Your Quick Base App <ul style="list-style-type: none"><li>• The importance of planning your App before building</li><li>• Diagram an App</li></ul>
<b>10:30 a.m. - 10:45 a.m.</b>	Break
<b>10:45 a.m. - 12:00 p.m.</b>	Session 2 – Part I: Building An App <ul style="list-style-type: none"><li>• Create Tables</li><li>• Create Fields</li><li>• Create Relationships</li></ul>
<b>12:00 p.m. - 1:00 p.m.</b>	Lunch
<b>1:00 p.m. - 1:30 p.m.</b>	Session 2 – Part II: Building An App <ul style="list-style-type: none"><li>• Review/Modify Relationships</li></ul>
<b>1:30 p.m. - 2:15 p.m.</b>	Session 3 – Forms <ul style="list-style-type: none"><li>• Importance of an efficient Form (improve end user adoption)</li><li>• Edit the Form Properties</li><li>• Create Dynamic Form Rules</li></ul>
<b>2:15 p.m. - 2:30 p.m.</b>	Break
<b>2:30 p.m. - 3:00 p.m.</b>	Session 4 – Formula Fields In Quick Base <ul style="list-style-type: none"><li>• Introduce the elements of a Formula Field</li><li>• Create 3 Formula Fields</li><li>• Explore Formula Functions</li></ul>
<b>3:00 p.m. - 3:30 p.m.</b>	Session 5 – Building Reports <ul style="list-style-type: none"><li>• Create Three Reports</li><li>• Add Reports to Homepages</li></ul>
<b>3:30 p.m. - 4:00 p.m.</b>	Session 6 – Email Notifications <ul style="list-style-type: none"><li>• Notifications</li><li>• Subscriptions</li><li>• Reminders</li></ul>